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# **COMPANY DETAILS**

Company name	VAT number	
Booking contact	Job title	
Address		
Town/City	County	
Country	Postcode	
Telephone	Email	

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# **INVOICING ADDRESS (IF DIFFERENT)**

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# Contact person Address Town/City County County Postcode

FEES	<b>Shell scheme</b> €774 +VAT per sqm	<b>Space only</b> €571 +VAT per sqm (minimum 18 sqm)
Number of sqm sections required		
Stand Number(s)		
Total (space)		
Premium Upgrade (shell scheme only)		

## SUBMISSION AND FURTHER DETAILS

#### Louise Hall

Sponsorship and Exhibition Sales Manager

- **T:** +44 (0)1438 767 351
- **M:** +44 (0)7725 498 130
- E: Ihall@theiet.org

#### **CIRED 2025**

c/o IET Services Limited Futures Place Kings Way Stevenage SG12UA United Kingdom

IET Services Limited is trading as a subsidiary of the Institution of Engineering and Technology, which is registered as a Charity in England & Wales (no 211014) and Scotland (no SC038698).

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## **BENEFITS OF EXHIBITING**

#### There's a wealth of advantage to exhibiting at CIRED 2025, giving your company an excellent opportunity to:

- Benefit from face-to-face interaction with up to 1,500 delegates in the field of electrical distribution
- Build a network of contacts from the utility, product and consultancy services in the business and academic sectors
- · Promote your products and services and increase your brand's visibility within the market

## **EXHIBITION RATES**

## SPACE ONLY €571 +VAT PER SQM, MIN 18 SQM

Includes:

- Raw space
- Exhibitor badges
- Access to the opening forum
- Access to the welcome reception

## SHELL SPACE €774 +VAT PER SQM

Includes:

- Partitioning and division walls
- One fascia board per open side
- Carpet
- 3 spotlights per 9 sqm
- Exhibitor badges
- Access to the opening forum
- Access to the welcome reception

## PREMIUM UPGRADE (SHELL SCHEME EXHIBITORS ONLY) €295 + VAT PER SQM

Includes:

- Wall Graphics
- Choice of coloured carpets
- Welcome Desk
- High Stool
- Storage Cabin

#### **Terms of Payment**

- Floorspace and sponsorship will only be confirmed upon receipt of immediate payment of 50% of total fee
- Final balance payment will be due by 1 February 2025
- Breach of payment terms may result in release of reserved items

#### **Cancellation Policy**

All cancellations must be made in writing and the following cancellation policy is in place. You will pay:

- 50% of the contract price if cancellation is received before 31 December 2024
- 75% of the contract price if cancellation is received between 1 January 2025 to 1 February 2025
- 100% of the contract price if cancellation is received after 2 February 2025

IET Services Ltd reserves the right to cancel any event. In this case the full amount paid will be refunded.

#### Exhibition Space Assignment and Allocations

It is understood that IET Services Ltd reserves the right, in the interests of optimum traffic control and exhibit exposure, to relocate those exhibits which may be affected by a change in the floorplan.

#### **Data Protection**

Information provided by you on this form will be processed by IET Services Ltd and its associated organisations for the purpose of your attendance at CIRED 2025.

#### VAT

Swiss VAT will be charged at the applicable rate.